Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**ARMY INSTITUTE OF EDUCATION**
Name of the head of the Institution	**Dr Saksham Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01202343741**
Mobile no.	**9958003280**
Registered Email	**aiedelhi@gmail.com**
Alternate Email	**babita868@gmail.com**
Address	**Plot M-1, Pocket P-5, Sector-Chi**
City/Town	**Greater Noida, Gautam Budh Nagar**
State/UT	**Uttar pradesh**
Pincode	**201306**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr Babita Bhardwaj**
Phone no/Alternate Phone no.	**01202343741**
Mobile no.	**9868218513**
Registered Email	**aieiqac2016@gmail.com**
Alternate Email	**aiedelhi@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://aie.ac.in/Documents/AQAR/AQAR%202015-16_Updated.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://aie.ac.in/Documents/Students%20Corner/Academic%20Calendar/GGSIPU%20ACADEMIC%20CALENDAR/Academic%20Session%202016-17/GGSIPU%20Academic%20Session%202016-17.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.85**	**2016**	**29-Mar-2016**	**28-Mar-2021**

6. Date of Establishment of IQAC	**25-May-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Curio-city Science Day	01-Mar-2017 1	10
Swacch Bharat Pakhwara	01-Dec-2016 15	156
Guest Lecture on Preparing Teachers as per National Curriculum Framework	11-Jan-2017 1	164
Cyber Crime Workshop	07-Dec-2016 1	151
Workshop on Open Educational Resources in Teaching & Learning	03-Dec-2016 1	164
Workshop on Construction of Test Items	12-Sep-2016 1	151
Yoga and Meditation Workshop	24-Aug-2016 1	164
EBSCO Training Session	04-Aug-2016 1	151
Workshop on Teaching Skills	28-Jul-2016 1	84
Workshop on Leadership in Classroom	18-Jul-2016 2	53
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	NA	Nil	2016 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(i) Orientation to First Year Students of Batch 2016 – 18 (ii) National Seminar on Multiple Roles of Teacher: The need for sustainable society 06 Mar 2017 (iii) Soft Skills Classes (iv) Feedback from various stake holders (v) 20 publications by Principal and Faculty, out of which 04 International Publications

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Research and Development	Faculty published two edited books and 04 research articles in international journal, 01 in National Journal and also thirteen chapters in edited books.
Feedback from various stakeholders	Feedback received from different stakeholders was used to improve overall practices in the institute.
Soft Skills Classes	Soft Skills Classes were organized to enhance the communication skills, personal habits, leadership traits and social graces among the student teachers to contribute in the development of quality teachers for the society.
National Seminar	A National Seminar was organized on 06 Mar 17 on the topic 'Multiple Roles of Teacher: The Need for Sustainable Society' and Student teachers presented papers on the sub themes
Orientation to First Year Students of 2016 – 18 batch	Student teachers became aware of teaching profession in general and institutional academic plan and activities to impart quality education to the students in specific
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Management	28-Mar-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**09-Jun-2017**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**13-Jan-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Yes, AIE has MIS to select, collect and integrate data on academic and administrative aspects of institution. AIE has a data center to collect information such as student profile, attendance, academic performance, faculty staff profiles and this information is updated on college website.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Army Institute of Education (AIE) has a well-planned mechanism and documentation The vision and mission of the institute play an influential role in planning and implementing the curriculum, visioned to impart quality education to the future nation builders. The vision of AIE is to prepare intellectually competent, socially concerned, morally upright and technically inclined teachers who act as catalyst to shape the destiny of India. The mission of AIE is to empower prospective teachers through continuum of knowledge and wisdom by equipping them with latest techniques assisted by technology. To fulfil the vision and mission following plan of action were hold. Academic Calendar The batch coordinators prepare academic calendar as per university guidelines for each semester with a holistic purview of the curricular and co-curricular activities to be organized during the semester and outreach to different programs that can be initiated to enhance skill development. Academic Advisory Committee Meeting: Faculty members meets in the biannual Academic Advisory Meetings to discuss on academic activities. Faculty Meeting: Regular faculty meetings were conducted to discuss on subject allotment, duties, and responsibilities .. Subject allotment – For ensuring the acquirement of the planned learning outcomes, the subject allocation is done to the teachers according to their eligibility and expertise prior the commencement of the semester. Submission of Unit Plan- All the faculty members

submit a copy of the Unit plan of the subject allotted to them to the respective Batch Coordinators at the starting of the Semester to ensure the planning of the syllabus according to the academic calendar. This is a detailed plan encompassing the units to be covered, the teaching methodology to be used, the assignments to be given during the semester for the given course code during the semester. Orientation Programme- Newly admitted student get orientation in the beginning of session and later before each semester students get oriented. Many ice breaking activities like self-introduction, faculty introduction, campus visit, orientation to various subjects of the semester, group activities/competitions are organised during orientation to give good start to the session. The batch coordinator gives a brief introduction about the semester during the orientation. Time table: Weekly time table ensures the flexibility according to the time and need. To ensure the holistic development of the student teachers, a house wise morning assembly is also organized on a regular basis, which is mentioned in the time table. Monthly Syllabus Completion Report: Monthly syllabus completion report has to submit by all course in-charges. The report is checked by the head of the institute and the feedback is also provided on the same. Assignments, Internal Examination and Mock Viva- The assignments mentioned in the GGSIPU syllabus are assigned to the student teachers to be submitted respectively. Before every practical examination a mock viva conducts. Feedback from management and student teachers- Army Officers visit frequently and interact with the student teachers to get the feedback about the teaching learning being held at the institute.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Workshop on Leadership in Classroom	18/07/2016	166
Yoga Meditation	24/08/2016	166

Wksp on Construction of Test Items	12/09/2016	166
Two days Value Integrated Teaching Learning (VITAL) Workshop	30/09/2016	166
Workshop on Gratitude	21/11/2016	166
Workshop on Microsoft Office	05/12/2016	166
Workshop on Open Education Resources	03/12/2016	166
Workshop on Cyber Crime	07/12/2016	166
Workshop by The Skills Academy	16/01/2017	166
Guidance Counselling Workshop	16/02/2017	166
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Preliminary School Engagement-1	82
BEd	Preliminary School Engagement -2	82
BEd	School Internship Programe	84
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback of the stakeholders is sought on a regular basis on teaching learning process, infrastructural facilities and satisfaction. Their recommendations are then integrated in the planning for upgrading, maintaining and utilizing the available physical, and academic resources so as to provide quality education and best services to the student teachers. Alongside the feedback is also analysed at the higher level of management to improve the overall functioning of the institute. Feedback is also taken from faculty members, students, parents, and different academicians so that the institute maintain the high standards of teaching and learning and thereby keeps improving the efficiency and effectiveness of the program. Feedback is taken

both from internal and external sources like subject experts, course in charges to review the objectives, contents, learning outcomes and tools of assessment of the curriculum which is used to upgrade the teaching – learning process at the institute. Faculty Feedback: The feedback of the faculty members is taken from the student teachers regarding core teaching strengths, innovative practices used during teaching and their overall conduct with the student teachers throughout. The same is shared with the faculty members for further corrective measures. Students Feedback: The student's feedback is taken at regular intervals. The same is monitored by assigning grades and taking due note of their submission or taking feedback from the class representatives. The feedback collected from the students comprises both academic and co-curricular activities. This also includes feedback on general facilities like- hostel mess, canteen, general upkeep of library and laboratories, boarding and lodging and general cleanliness of the surroundings etc. The decision and action on the same are promptly taken by the management on priority and the approvals are looked into by the authority. Parents Feedback: The parents can visit the institute and the hostel time to time to meet their ward throughout the session. The feedback is taken from the parents at that time as well as they are approached telephonically/ they can call to HOI if they face any problem or have any suggestion/ feedback regarding the system. This addresses the problems and fins a plausible solution to the same. Alumni feedback: The alumni who are now well placed or are pursuing their higher studies share their experiences through an Alumni meet or through Alumni talk series and share constructive ideas and tips so that the student teachers of the current batches can gain and learn about the practices that are being followed in the education field and brace themselves for a brighter and a lucid future. Feedback from the Employers: The feedback is taken from the principals of the schools where the student teachers are placed after graduating from the institute so that the strengths and weaknesses of the curriculum at AIE can be identified from the employers' point of view for effective planning and implementation of the curriculum for the further batches and also for the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	237	82
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	166	Nill	15	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	16	2	1	10

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

One faculty member mentors eight to ten student-teachers of both the batches respectively. Mentor-mentee meetings were held every week. Faculty mentors provide guidance to student teachers in different areas and encourage them to participate in various curricular and co-curricular activities. They also help the students in solving personal and academic problems throughout the year. The mentors try to work on the strengths and weaknesses of their mentees. Since AIE is a residential Institution, therefore mentoring is extended beyond academic block and academic hours. A faculty member is assigned the responsibility of Hostel In charge to monitor the day-to-day functioning of the hostel. Faculty members visit hostel to check food in order to assure quality of the meal. In case of any health problems, mentee informs his/ her mentor and accordingly the faculty accompanies students to the army health center (nearby ECHS/ hospital). All committees, constituted in the institute have faculty members as conveners and student teachers as members to provide help to address the students' issues at different levels. · Mentoring to improve communication skills- In order to improve the communication skills of the student teachers, they are guided to practice on different modules of Wordsworth Language Lab under the guidance of the mentors. · Mentoring by House In Charge for the over-all development of the student teacher- All the student teachers of the institute are divided in four houses viz. Pragya, Pratishtha, Pragyanam and Pratigya at AIE with approximately 45 students of both the batches collectively and one teacher in charge for every house. Morning assembly is conducted house wise where each house conducts morning assembly for one week under the guidance of respective teacher in charges. Various house wise competitions like Board Decoration, Dance, Slogan Writing, Debate, Sports' events etc. are organized in which student teachers enthusiastically participate under the guidance of teacher in charge. · Mentoring by the convener of the Committee- Various committees like Discipline Committee, Sports Committee, Library Committee, Anti ragging Committee, Hostel Committee, Cultural Activities Committee etc. have student teachers as members of the committee where they actively participate in the functioning and decision-making process along with convener and members of the committee. · Mentoring through Club- In charges- Student teachers get step by step guidance by respective club in charge for organising various club activities. There are various clubs at AIE which are- Art Craft Club, Eco Club, Innovative Club, Literary Club, and Research Development Club. · Mentoring during excursions- During educational excursions, the teacher in charges have overall responsibility for the safety and welfare of the students. Mentoring through Placement Cell- The placement cell does the mentoring of the student teachers in getting placed at reputed schools. The members of the cell organise various training activities and around a week-long personality development programme to mentor the student teachers to get good placements. The team also conducts mock interview sessions and guide the student teachers about their strength and areas of improvement during mock interviews.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
170	12	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	8	7	7	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized

	international level			bodies
2016	Dr Saksham Singh	Principal		GOC- in- C Commendation Card

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BEd	021	IV Sem (Batch 2015-17)	17/05/2017	21/06/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Considering the weightage of internal marks, depending upon course objectives, learning outcomes and pedagogy, the assessment of the student teachers is done on continuous basis. Various components for continuous assessment are defined and used. Semester Internal examination- written examination is conducted during every semester. The end semester internal examination weightage varies from 25- 40. The subject knowledge of the student teacher is assessed through direct and indirect methods of assessment methodology keeping in mind the learning outcomes or parameters to be measured. Emphasis on delivery of the course content as prescribed in the course curriculum is given. The students those who are lagging behind in learning as compared to their counterparts are identified on the basis of their internal evaluation, classroom performance, participation in class, regularity in assignment submission, personal interaction and punctuality, the institute pays attention to such learners with the help of teachers and mentors. Revision classes are conducted for student teachers to have insight to the previously covered topics. The HOI provides academic counselling on regular intervals to enhance the communication between parents-teachers-students. Class room interaction and co-curricular activities: the activities, i.e., quizzes, assignments, every day attendance and mid-term examinations are conducted for the internal evaluation. The students are assessed and marks/ grades are provided to them in various activities. Therefore, it can be said that the continuous internal evaluation is done throughout the session.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Refer A.C. 2016-18 first year (I, II Sem), A.C. 2015-17 second year (III, IV Sem) The Institute prepares academic calendar keeping in view the academic calendar of GGSIPU before the commencement the academic session. The provisions for day wise classes, special lectures, educational gatherings, national seminar, special days' celebration, Institute's Annual Cultural Fest, Annual Sports Meet, Internal external examinations and various panel discussions wherein the topics beyond the prescribed curriculum are also chosen fulfilling the need of the global trends, were made in the same. A National Seminar is organized annually in the Institute. The educational activities in the Institute deals with diverse areas like Value Education to Life Skill based Education, wherein both the student teachers and teacher educators collaborate in enriching their learning experiences. Some of the activities related to these areas are as follows: i) Workshop on Yoga and Meditation ii) Community

Service program like observance of Swacch Bharat Pakhwara, development of Herbal garden, organizing Organ donation awareness camp etc. iii) Organizing Personality Development Program (PDP) in every session. iv) Various Social Awareness Programs like voting awareness, visit to adopted village to promote water conservation and storage, developing creative abilities among village students observance of important days. To monitor the implementation of academic activities regular staff meetings are conducted, unit plan, weekly time table, monthly syllabus completion reports are submitted. All activities are documented in respective files and compiled in the Newsletters. Examination in charges ensures smooth conduct of examinations. To check preparedness of the student teachers for final exams, internal examinations and mock viva are conducted.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://aie.ac.in/Documents/Programme%20and%20Course%20Outcomes/New%20doc%20Nov%2030,%202021%204.54%20PM.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
021	BEd	Education	84	84	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://aie.ac.in/Placement/SSSURVEY/Student%20Satisfaction%20Report%20-%202020 16-17.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Teaching Excellence	Ms Tripti Dash, student	Amity University,	16/02/2017	Second Position in

Competition	teacher, Batch 2015-17	Noida, U.P.		Inter Institute Teaching Excellence Competition
GOC-in-C Commendation Card	Dr Saksham Singh	HQ, Delhi Area	01/08/2016	Received from Management, HQ Delhi Area for outstanding work

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	1	0
International	Education	4	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chapters in Edited Books	12
Books	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Global Peace and Harmony through Value	Ms Pratibha Garg	National Journal ' 1990 Signifier of change	2016	0	Asst Prof	Nill

Title of the Paper	Name of Author	Title of journal	Year of publication	Number of citations	Asst Prof	Nill
based Education						
Responsible Research Innovation	Ms Pratibha Garg	International Refereed and Peer reviewed journal	2017	0	Asst Prof	Nill
"Evaluative study of Mid day meal programme in Varanasi"	Dr. S.K.Panda	Research Demogogue	2016	0	Asst Prof	Nill
"Jiddu Krishnamurty's views on Education"	Ms Pratibha Garg	International Journal of Education Technology ISSN 2321-0885	2016	0	Asst Prof	Nill
"Letter to Learners"	Dr S K Panda	International Journal-AEIJMR	2016	0	Asst Prof	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
AIE Interdisciplinary Journal of Research and Education	Dr Saksham Singh Dr Babita Bhardwaj	Eduspectra	2016	Nill	Nill	Principal Asst Prof
AIE Annual Magazine	Dr Saksham Singh Dr Sarita Verma	Vivaksha	2016	Nill	Nill	Principal Asst Prof
Newsletter	Dr Saksham Singh Ms Kriti Guleria	Sankalan-Vol IV Issue 1	2016	Nill	Nill	Principal Asst Prof
Newsletter	Dr Saksham Singh Ms Kriti Guleria	Sankalan-Vol IV Issue 2	2017	Nill	Nill	Principal Asst Prof

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :				
Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	13	Nill	Nill
Presented papers	4	1	Nill	Nill
Resource persons	Nill	Nill	Nill	1

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Organ Donation Awareness Camp.	NOTTO	2	166

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Visit to Adopted Village	Jaitpur Village, Greater Noida	Water conservation awareness, voting awareness	3	20
Organ Donation	In association with NOTTO	Organ Donation Awareness Camp	2	166
Swacch Bharat Pakhwara	Army Institute of Education	Various Activities	8	166

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration

1. Students Overseas Internship Programme	2	Management	6

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Curricular	School Internship Programme	Marigold Public School , Somerville School, Kendriya Vidyalaya , JP International School, Greater Valley School , Army Public School Sankar Vihar, Holy Public School , Cambridge School, RPS International School, Delhi Scottish School , Army Public Sc	08/08/2016	11/11/2016	84
Curricular	Preliminary School Engagement-2	JP International School, Greater Valley School, Holly Public School, Delhi Scottish School, GD Goenka Public School, KR Mangalam World	30/01/2017	10/02/2017	82

| Curricular | Preliminary School Engagement-1 | School, RPS International School, Bodh Taru International School, Samsara World School, Pragyan School, Kaushalya W GD Goenka Public School, Kaushalya World School, Fr Agnel School, Ryan International School, Cambridge School, Pragyan School, Modern School, Bhartiya Vidya Bhawans Mehta Vidyalaya | 03/10/2016 | 21/10/2016 | 82 |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Scholar's International Group, Dubai	30/06/2015	International Placement	13
Wolverhampton University, UK	08/06/2015	Knowledge Enrichment	166

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1164528	1164528

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LibGuru	Fully	5.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7867	2165099	977	236275	8844	2401374
Reference Books	2674	633724	196	50749	2870	684473
Journals	26	40330	1	950	27	41280
e-Journals	Nill	Nill	15	28000	15	28000
Digital Database	Nill	Nill	1	159424	1	159424
CD & Video	79	7292	Nill	Nill	79	7292
Library Automation	1	48300	Nill	Nill	1	48300
Weeding (hard & soft)	373	7938	Nill	Nill	373	7938

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	32	1	1	1	1	5	1	8	0
Added	0	0	0	0	0	0	0	0	0
Total	32	1	1	1	1	5	1	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

8 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
1. EBSCO 2. Words Worth English Language Lab 3. Quick Heal Internet Security 4. Teaching Learning Resource Centre 5. Microsoft Office	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
697672	697672	1164528	1164528

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

By holding frequent meetings of various committees appointed for this purpose and using the grants obtained by the college according to the requirements in the interest of students, the college ensures optimum allocation and utilization of the available financial resources for maintenance and upkeep of various facilities. Our college follows the protocols outlined in the Blue Book (a book of laws enshrined for AIE and other Institutions run by AWES), which contains all of the SOPs that must be followed in the event of an emergency. Salient Features of Institutional Functioning: 1. Convening Order- A convening order is first issued that carries the detail of the task that is laid out and the outcome expected. 2. BOO- A Board of Officers is then formed that comprises Convening officer/Convener and members, who work along the line of action as envisaged in the Convening order and submit their observations 3. AUDITS: Our college has routine inspections and audits all through to ensure transparency and proper functioning and utilization of all the available resources. a. ISO AUDIT b. Joint Assessment Committee (GGSIPU) c. Adm and Technical Inspection (AAT) 4. Tender Opening: Floating and advertising of Tenders is done on the Institute's website. Complete transparency is maintained in finding a suitable vendor for an assigned task. Tenders are opened by the officer in charge in the presence of all members of the board and the vendors who have filled the tender. • Laboratory: Record of the laboratory is maintained by Lab In charge

and supervised by faculty incharge and is updated timely. The ES has to ensure that the details are timely updated. • Library: - The requirement and list of books is taken from the Principal, concerned faculty and student teachers. Software (like EBSCO) are used in the Library. • Sports Common Rooms: - Regarding the maintenance of sports equipment the college sports in charge is deputed. • ICT Resource Centre: - Centralized computer laboratory established to enrich the learning experiences of the students. Software are used for maintaining faculty and students' details, marks, attendance etc. Campus is WIFI Enabled. Outsourcing is done for maintenance and repairing of IT infrastructure. • Additionally: - 1. There is a lab instructor/faculty in -charge in every department, who maintain the stock register by physically verifying the items round the year. 2. Department wise annual stock verification is done by concerned and competent authority. 3. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by concerned staff. 4. College campus maintenance is monitored through regular inspection. 5. Upkeep all facilities and cleanliness of environment in Boys' and Girls' hostel is maintained through Hostel monitoring committee. 6. Regular maintenance of the equipment at college and needful outsourcing is done for the maintenance of the other resources at college. 7. The maintenance of the reading room and stock verification of library books is done regularly by library staff.

http://aie.ac.in/Documents/Facilities/New%20doc%20Dec%201,%202021%2010.12%20AM.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	02 International SIP and 01 Merit Scholarship	3	60000
Financial Support from Other Sources			
a) National	NA	Nill	0
b)International	NA	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on 'Children against Child Abuse'	10/03/2017	166	CACA (Children against Child Abuse) Team
Workshop on Leadership in Classroom	18/07/2016	166	Dubai Scholars Private School, Dubai
Workshop on Teaching Skills	28/07/2016	166	CIET, New Delhi
EBSCO Training Session	04/08/2016	166	EBSCO, North India
Yoga and Meditation Workshop	24/08/2016	166	Swami RamaYoga Center, Rishikesh

		12/09/2016	166	and Yunshi Yoga Club, Tianjin, China
Workshop on Construction of Test Items	12/09/2016	166		Central University of South Bihar
Two day workshop on 'Value Integrated Teaching Learning'(VITAL)	30/09/2016	166		VITAL Team AIE
Three Day Workshop on 'Gratitude'	21/11/2016	166		Genuine Contact Space
Guest Lecture on Preparing Teachers as per National Curriculum Framework	11/01/2017	166		Teacher Education Extension Department, NCERT
Personality Development Programme	16/01/2017	84		The Skills Academy Comfort Age

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Personality Delevelopment Programme (Career Counselling Activity)	Nill	84	Nill	61
2016	CTET Coaching Classes (Guid. For comp .exam	84	Nill	7	Nill
2017	Training & Placement Activities- Mock Interviews Resume Writing Wrksp Observing Interviews in Other	Nill	84	Nill	61

schools					

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Dubai Scholars Pvt School, Dubai Teacher Sity Aristotle World School, Etawah DPS Shikohabad Pragyan Public School, Jewar, UP	75	25	APS, Dhaula Kuan, New Delhi APS Delhi Cantt, New Delhi Kaushalya World School, Gr. Noida Kaushalya World School, Dadri Bodhi Taru School, Gr. Noida Oxford Green Public School, Gr. Noida DPS Lucknow Kalyan Public School, Najafgarh	77	36

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	3	B.Ed.	Army Institute of Education	IGNOU	MA Geography, MA Political Science, MSc Chemistry.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	7
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
15th Foundation Day 21 Feb 2017	Institutional	166
Republic Day 26 Jan 2017	Institutional	166
Lohri 13 Jan 2017	Institutional	166
Dandia Night 17 Oct 2015	Institutional	158
Teachers Day 4 Sep 2015	Institutional	166
Freshers Party 20 Aug 2016	Institutional	166
Independence Day celebration 10-15 2016	Institutional	166
Annual cultural fest Ullas 24-25 Mar 2017	Institutional	166
Swacch Bharat Pakhwara 1-15 Dec 2016	Institutional	166
Best Out of Waste Competition	Institutional	82
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Second Position in 6th Para-volleyball National Tournament 16-18 Dec 2016	National	1	Nill	00000050	Sahil Kumar
2016	Got selected for the Nationals in Kabaddi 20-21 Oct 2016	National	1	Nill	00000076	Deepa Bhakuni

2016	Got selected for the Nationals in Kabaddi 20-21 Oct 2016	National	1	Nill	00000057	Anjali Yadav
2016	Got selected for the Nationals in Kabaddi 20-21 Oct 2016	National	1	Nill	00000036	Babita
2017	First Prize in English Poetry Recitation at 18th Annual cultural festival Anugoonj 9-11 Feb 2017	National	Nill	1	00000104	Neha Sharma
2016	First Prize in Long Jump and Second Prize in Table Tennis in AWES youth fest 8-10 Nov 2016	National	1	Nill	00000080	Amanpreet Kaur
2016	First Prize in Long Jump and Second Prize in Table Tennis in AWES youth fest 8-10 Nov 2016	National	1	Nill	00000076	Deepa Bhakuni
2017	First and Second Prize in Corporate Walk at AIMT annual cultural festival BASSOCC	National	Nill	1	00000104	Neha Sharma

	Alankriti 23-25 Feb 2017					
2017	First and Second Prize in Corporate Walk at AIMT annual cultural festival BASSOCC Alankriti 23-25 Feb 2017	National	Nill	1	00000106	Megha Rani
2017	2nd Prize in Teaching Fiesta by Amity University 16 Feb 2017	National	Nill	1	00000059	Tripti Dash
[View File](#)						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

AIE has various committees, clubs, and houses which are constituted along with academically strong Principal, Registrar and faculty members students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making and administrative committees, this enables them in acquiring better academic environment. Students opinions and suggestions are considered to take measures in view of students perception. Institute puts efforts for the all-round development of a student. They are encouraged to take part in various activities conducted all through the year .Also student members are involved in several Institute level committees with active participation. They are explained below. Anti Ragging Committee: Since ours is a Ragging free campus, this active committee ensures that there is no incident of Ragging in the campus. The faculty in charge and the student members are vigilant to avert any such incident. Hostel Committee: They play major role regarding food quality, hygiene and other general facilities. They voluntarily monitor day to day activities and bring to the notice of the warden immediately. The quality and hygiene of the canteen is monitored by student representatives along with the other nominated faculty members. They visit frequently and collect feedback from peers and also continuously monitor the quality and quantity of the food served. Literary, Dance Cultural , Dramatics, Sports Committee: Students from these clubs are involved in carrying out activities and events encouraging participation in activities beyond academics. Discipline Committee- This committee holds the responsibility of ensuring maintenance of proper discipline both in academic and administrative blocks. It also has to ensure that no untoward incident of violation of discipline happens . In case it happens, then pertinent action is taken.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?
No

5.4.2 – No. of enrolled Alumni:
284

5.4.3 – Alumni contribution during the year (in Rupees) :
0

5.4.4 – Meetings/activities organized by Alumni Association :
Alumni "Anusmaran" meet annually, but in the current year (2016-17) no meeting held as B.Ed. two-year program initiated and there was no passing out student at previous year i.e. 2015-16.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The top management consists of three tiers Command as follows:- (i) Board of Governors and its Executive Committee at Army Headquarter (ii) Board of Administration at Headquarters Western Command (iii) Institute Management Committee The decisions are taken at various levels, the hierarchy for the same is as follows: i. Patron-in-Chief (GOC-in-C, Western Command) ,Chandimandir. ii. Patron (GOC, Headquarter's Delhi Area) iii. Chairman (COS Headquarter's Delhi Area) iv. Principal v. Registrar vi. Faculty Members vii. Official Staff The institute follows a chain of command where management functions and participate from grass root level. It is ensured through involvement of faculty members in various managerial practices like quarterly Institute Management Committee (IMC) Meetings, where apart from their presence, agenda points for the meeting are also taken from them beforehand. 2) The decentralized approach is also evident through the involvement of staff in various committees and boards like Purchase committee, Destruction board, Boards for Appointments, Audit, COAS Trophy etc to name a few. Administrative Head of the Institute participates in the Annual Registrar's Meet organized by the AWES annually for all the Professional Institutes run by them. AWES also annually organize Director's/ Principal's Meet where various academic and administrative points of the institutes are discussed and taken into consideration. Even the participation of students is also ensured through electing and appointing student representatives in various committees namely, Hostel Committee, Discipline Committee, Antiragging Committee, Grievance Redressal Committee, Excursion Committee, Publication Committee etc. The decisions are taken collectively keeping their points in cohesion. Even in IMCs the student representatives are invited to sit and discuss their point of view in various managerial aspects. a) Management is approachable at all levels, where the official mail Id's and contact numbers are displayed on important display boards in the campus as well as displayed on Institute's website. b) Grant In Aid (GIA) received from the management is utilized for the welfare of the students and for the expansion of the facilities in the campus. The decision for funds allocation through GIA is also decided collectively by the Management, Head of the Institute, Registrar and faculty members. c) The HoI holds the responsibility of motivating and mobilizing the opinions, suggestions, and feedback from the staff members and students at all aspects of administration as well as academics.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	All procedures related to the admission procedure are promptly uploaded on the college website.
Industry Interaction / Collaboration	The Institute has linkages with various schools in Delhi, NCR and with Army Public Schools which are spread all over the country. Various schools come for campus selection of the teachers. In this academic session 7 schools visited the Institute for recruitment. The Institute has MoU with University of Wolverhampten, UK, Dubai Scholars Academy, Dubai.
Human Resource Management	AIE staff follows uniform code of conduct at workplace. 1. Each Faculty qualified NET and majority hold Ph.D. 2. Institute has provision of Medical leave, Casual Leave, and Maternity/ Paternity Leave for its staff. 3. The staffs are entitled to avail summer and winter vacations as per guidelines of the affiliated University and the AWES Rule book -Blue Book. 4. Newly appointed faculty gets mentoring by senior faculty. 5. AIE Staff can pursue higher studies, attending value added courses/seminars/conferences/workshops and exam duties. 6. Laptops are provided to faculty members. 7. Biometric system of attendance.
Library, ICT and Physical Infrastructure / Instrumentation	The Institute's library is wi-fi enabled, equipped with online database-EBSCO, national international Journals, E-journals. Book Bank facility is available in all courses. Each year addition in the books, magazines, journals are done through GIA. Total number of books during the session were 196710, with 1946 books and 146 titles. ICT Resource Centre- 247 wi-fi connectivity. 32 computers for students with the ratio as 2:1, with 8 computers being added during the session. Fire Extinguishers are installed, Mock Drills are carried out. library and ICT Lab are air-conditioned.
Research and Development	Institute's Research and Development Committee disseminates the information

	and encourages the faculty and students to contribute for paper presentations, publish chapters in edited books, articles in Journals and maintains regular record of the faculty and student endeavor in the field of research. AIE has subscribed EBSCO data base. Students are encouraged to present papers in Seminars and Conferences organized at AIE as well as outside the institute. Official Duty (OD) and 50 of registration fees of the event, to faculty for participation in FDP, Seminars, Conferences Workshops. There is a RD Club as well.
Examination and Evaluation	The institution follows the affiliating university pattern of examination and evaluation. Theory and practical examinations are consisted of two components namely, external evaluation and internal evaluation which is of the ratio of 75 and 25 in case of theory exams and in case of practical examination, the external evaluation carries the weightage of 60 and internal evaluation of 40. Evaluation is done on continuous basis through class tests, assignments, individual/group projects, group discussions, presentations, mock viva for preparation of Uni. practical, remedial teaching, previous year QP are made available in the library.
Teaching and Learning	Teaching and Learning- The focus of teaching and learning at AIE is to keep on improving teaching learning methodologies which can benefit the learners. The Academic Calendar is prepared with the vision of the semester at the start of the academic session. Subject allocation to the faculty members is based on his/ her subject specialization. Unit Plans are being asked from the subject teachers at the onset, which gives an insight into the teaching pedagogy, methods and ICT resources to be used during teaching. Monthly syllabus completion report is being taken. Remedial classes are taken.
Curriculum Development	The institute is affiliated to GGSIP University, New Delhi and follows the curriculum prescribed by the University. Affiliated Institutions are not allowed to design their own curriculum. Though whenever University goes for curriculum revision, Academic

meetings are held where inputs are sought from the principal and faculty members. The Institutional Committees conduct various academic programme to strengthen and enrich quality in curriculum, like Seminars, Conferences, Workshops and Guest lectures.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The institute's administration has been brought under the purview of total e-governance. The five-year plan is projected in Annual Director's Meet in which Directors/Principals of the institutions working under AWES (Army Welfare Education Society) participate. It helps in better future planning. Annual plans for academic and administrative purposes are prepared and are diligently monitored at various levels. The policies and programmes with regard to academic and administrative aspects were made available in public domain. Further the planning and development proposal had been monitored periodically for effective implementation. Information is regularly updated on institute's website. The institute has maintained its well updated internal system via emails for all official information, it encourages optimization of the Internet technology for information dissemination. Official WhatsApp groups were formed at different levels to facilitate an informal yet effective mode of planning of activities.
Administration	The e-governance had been implemented for curriculum transaction, official communications to teachers, students, alumni and other agencies such as NAAC, NCTE, UGC, GGSIPU (affiliating university). • Information is disseminated through emails and WhatsApp groups to college teaching and non-teaching staff, B.Ed. student teachers, and alumni for quick communication. Information is uploaded on Website on regular basis.
Finance and Accounts	Registrar (HOA) who is a retired Army Officer, Col Rank , provides administrative support for smooth functioning of the Institution. The Tally Software is used for financial management system.

Student Admission and Support	The Admission to the Institute is through Combined Written Admission Test (CWAT) conducted by AIE with special permission from Directorate of Higher Education (DHE) and GGSIPU, New Delhi. The CWAT helps choose candidates for B.Ed. institute, run by the Army Welfare Education Society (AWES). In order to qualify to get admission to AIE, Greater Noida each candidate must meet following two conditions: a. Must be a dependant of serving/ retired Army personnel. b. Must fulfil the eligibility criteria laid down by GGSIP University. The CWAT examination is conducted over fifteen centres in India, assistance of local Army units at the stations is sought. The Institute strictly adheres to the Standing Operating Procedure (SOP) prepared by AWES in accordance to the rules and regulation of GGSIPU, merit list is prepared on the basis of marks obtained in entrance exam (CWAT) and weightage is given to the dependents of Gallantry Award holders and war widows, if any, as mentioned in the prospectus.
Examination	The student teachers' internal and external evaluation is conducted as per university (GGSIPU) guidelines to assess their performance in learning. The e-governance was involved in communicating the schedule of internal evaluation, receiving and printing of question papers, maintenance of internal evaluation marks, result analysis etc. The analysis of the performance of student teachers in various tests/examinations had been done by the examination committee and communicated to respective subject teachers for further necessary action.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Dr Babita Bhardwaj	International Educational Conclave	India International Centre New Delhi	500
2017	Dr SK Panda	Seven days FDP on	GGSIPU. Delhi	1750

2017	Ms Pratibha Garg	3 day international conference on peace ad value education	GGSIPU. Delhi	1750
2017	Dr SK Panda	3 day international conference on peace ad value education	GGSIPU. Delhi	1750
2017	Dr Saksham Singh	3 day international conference on peace ad value education	GGSIPU. Delhi	1750
		View File		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	EBSCO Training Session	EBSCO Training Session	04/08/2016	04/08/2016	15	8
2016	Workshop on Leadership in Classroom	Workshop on Leadership in Classroom	18/07/2016	19/07/2016	15	8
2017	National Seminar on 'The Need for Sustainable Society'	National Seminar on 'The Need for Sustainable Society'	06/03/2017	06/03/2017	15	12
2017	Three days Microsoft Ambassador Training Programme	Three days Microsoft Ambassador Training Programme	01/04/2017	03/04/2017	15	5
		View File				

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Seven days FDP on Applications of Research Designs in Education' in USE, GGSIPU.	2	11/07/2016	17/07/2016	7
Orientation Programme organized by Centre for Professional Development in Higher Education, Delhi	2	25/11/2016	23/12/2016	29
Five days FDP organised by Amity Institute of Education, Saket, Delhi	2	30/01/2017	03/02/2017	5
Five days FDP organised by Sant Hari Dass College of Education, Delhi	1	20/02/2017	25/02/2017	5
UGC Academic Staff College Course- 118 Orientation Programme at Jamia Milia Islamia	1	23/05/2017	19/06/2017	28
Five days FDP organised by Amity Institute of Education, Saket, Delhi	1	29/05/2017	02/06/2017	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	7	Nill	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• SOP on Maternity,	• Provident Fund for	• Book Bank • Printout

| Paternity Leave Emergency Leave • CL ML for Teaching Staff • Medical Facility at campus MI Room • Gifts on occasion of major festivals • Subsidised housing facility • Funeral Allowance • Participation in Seminars, Workshops, FDPs • Suraksha Kavach for Faculty members. | NTS • Insurance • PPF applicable to those below salary of Rs 15,000. • Gifts on occasion of major festivals • Subsidised housing facility • EL, ML, CL • Funeral Allowance. | out facility for students on lesser rates than market • Medical Facility • Conveyance provided in case of emergency • GIA money is spend only for students' welfare • Field trips Excursion • Scholarships by AWES • Chief of Army Staff(COAS) All Round Best Student Rolling Trophy with Monetary reward -Rs 25,000, Rolling Trophy and Merit Certificate. • Awards of Academic Excellence to the first three positions with Monetary Reward of Rs 20,000, 15,000 and 10,000 Gold Medal, Silver Medal or Bronze Medal and Merit Certificate. • Vidhayarthi Suraksha Kavach, • Several workshops, training sessions are being conducted for their overall improvement. • In campus hostel facility with quality housing and meal is provided to students. • Strong Mentor-Mentee system and regular interaction with parents are done to ensure a coordinated effort for the welfare of the students. |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts internal and external financial audits regularly. Col JP Singh (Retd), Addl Dir AWES, HQ Delhi Area and Maj VS Sambyal visited for the Institute for AAT Book inspection on 2 Dec 2016. Maj Gen SP Mishra, MG, Arty, HQ Western Command visited the Institute for Adm and Technical Inspections on13 Dec 2016. Offg GOC Maj Gen Rajesh Sahai, AVSM, SM, along with Brig Brij Gopal, YSM, SM, BGS, Delhi Area and Col JP Singh (Retd), Addl Dir AWES, HQ Delhi Area visited on 28 Oct 2016 for the 27th Institute Management Committee Meeting. Academic Audit Inspection and Joint Assessment Committee Inspection of AIE by GGSIP University were held on 8 Feb 2017 and 9 Jun 2017 respectively.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

Management	1870000	For the welfare and support of Students.

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Annual Academic Audit by University School of Education, GGSIPU	Yes	Annual Adm Tech Inspection of AIE by HQ Western Command
Administrative	Yes	ISO Certification Audit by CA and Lead Auditor ISO 9001	Yes	IMC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Parents are invited for orientation programme 2) Regular feedback is provided to parents about the progress of their ward. 3) Parents can approach the management/ head of the institute/ mentor/ any of the faculty member to give any feedback related to the system. 4) Parents provide their feedback in the annual magazine of the institute.

6.5.3 – Development programmes for support staff (at least three)

(i) Free accommodation to the Staff in the campus (ii) Periodical interactions by the management. (iii) Free Laptop and WiFi

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Increased focus on publications in research articles, Papers and participation in Workshops, Seminars, FDP 2. Initiation of Alumni Talk Series for better liasioning with the Alumni. 3. Organisation of Conference on International level to provide exposure on a bigger platform.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Workshop on Leadership	25/05/2016	18/07/2016	19/07/2016	166

Year	Title	Date	Date	Date	Participants
	in classroom				
2016	Workshop on Teaching skills	25/05/2016	28/07/2016	28/07/2016	166
2016	EBSCO workshop	25/05/2016	04/08/2016	04/08/2016	166
2016	Yoga and meditation Workshop	25/05/2016	24/08/2016	24/08/2016	82
2016	Construction of Test items Workshop	26/08/2016	12/09/2016	12/09/2016	166
2016	Value Integrated Teaching and Learning (VITAL) workshop	26/08/2016	30/09/2016	01/10/2016	188
2016	Institute Management Committee meeting	26/08/2016	28/10/2016	28/10/2016	16
2016	Gratitude Workshop	26/08/2016	21/11/2016	23/11/2016	166
2017	ISO certification	22/11/2016	20/01/2017	20/01/2017	15
2017	National Seminar on Multiple Role of Teachers : The need for sustainable society	22/11/2016	06/03/2017	06/03/2017	77

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Cyber Crime Workshop	07/12/2016	07/12/2016	158	8
Personality Development Programme	20/02/2017	31/03/2017	78	4

Workshop on Children against Child Abuse	10/03/2017	10/03/2017	158	8
International Campus Placements	12/03/2017	17/03/2017	10	3
GGSIPU Annual Sports Meet	20/12/2016	21/12/2016	30	4
Workshop on Microsoft	05/12/2016	08/12/2016	158	8
International Yoga Day Celebration	21/06/2017	21/06/2017	158	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Renewable Energy Sources- 1.Solar energy 2. Sensor-based energy conservation 3. Use of LED bulbs/ power efficient equipment Water conservation facilities available in the Institution: 1. Rain water harvesting 2. Waste water recycling

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	180
Provision for lift	No	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	85
Scribes for examination	No	Nill
Any other similar facility	Yes	166

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	10/12/2016	1	Swachch Bharat Awareness Rally	Cleanliness awareness	179
2016	1	1	14/12/2016	1	Nukkad Natak at Adopted Village	community service and voting	22

2017	1	1	12/01/2017	1	Rendering Hand flash mob on Youth Day	Role of Youth in Nation building	28
2017	2	2	16/01/2017	2	Voting Awareness	Awareness on importance of voting	179
2017	2	2	25/01/2017	2	Motivational Talk at Blind School, Delhi	Awareness on the importance of inclusion	33
2017	1	1	04/02/2017	1	Blood donation camp	Blood donation	15
2017	1	1	23/03/2017	1	Volunteer service for writing exams for blind children	Awareness on the importance of inclusive education	33
2017	1	1	04/02/2017	1	Visit to village for developing creative abilities among village students	Rural development	14
2017	1	1	12/04/2017	1	Visit to village to promote water conservation and storage	Rural development and community service	18

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Blue Book (Professional Ethics of Teaching non-	29/04/2009	Rules, Regulations procedures for AWES

| teaching students) | | | Colleges are clearly stated in the Blue Book for smooth functioning the Institutes. Professional Ethics for Teaching non-teaching students are also clearly mentioned. |
| Hostel Handbook | 29/04/2009 | | Rules, regulations for hostellers and duties of the warden are enlisted here. All guidelines pertaining to their stay at the hostel are mentioned. Taking leaves, going to ECHS, out station visits, discipline and all other peripheral concerns are mentioned in the rule book. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Morning Assembly	01/08/2016	31/05/2017	166
Workshop- Yoga and Meditation	24/08/2016	24/08/2016	166
Workshop- VITAL	30/09/2016	01/10/2016	188
Three Day Gratitude Workshop	21/11/2016	23/11/2016	84
Independence Day	15/08/2016	15/08/2016	166
Lecture on Constitution Day	25/11/2016	25/11/2016	166
Participation in seminars/workshops/ conferences	13/04/2017	13/04/2017	77
Celebration of important days/festivals	01/08/2016	31/05/2017	166
Area Cleaning Activity	05/12/2016	05/12/2016	82

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Herbal garden, Rain water harvesting, Environmental Audit, Tobacco free campus, Solar Panels, Ban on single use plastics, Organic farming, Solar Lights, Eco club activities, Swachh Bharat Pakhwada, low cost eco-friendly teaching aids, Competitions on Best out of waste, Eco friendly colours during Holi, Cracker free Diwali.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Best Practice Training Placement 2. The Context Army Institute of Education offers B.Ed. programme to the dependents of Army Personnel. The institute provides best practices in classrooms through experiential learning. Immense opportunities are provided to our student-teachers to hone their talents and strengths through co -curricular activities, clubs, field visits, internship programs. We try to inculcate creative and innovative mind set in our student-teachers to successfully meet the expectations of the recruiters. The institute provides diverse career opportunities to students. AIE relentlessly strives to bring on board not only nationally acclaimed schools but also the schools of international repute for the placement of the student teachers. 3. Objectives of the Practice • To acquaint student teachers with contemporary teaching methodologies being followed contemporary society. • To provide placement to the student teachers in the schools across the globe. 4. The Practice To enhance placement, a senior faculty member has been designated as placement officer. Efforts made to improve placement are as under: (i) Personality Development Programme (PDP) was scheduled from 20 Feb -31 March 2017 for students of batch 15-17 focussing on communication skills, leadership quality, interview skills, etiquette, self-belief with positive attitude and increasing employability quotient confidence. (ii) Conduct of mock interviews and preparation of resume in Feb 2017. (iii) Final year students attended various interview sessions held at Army Public School as observers to encounter real interview proceedings. (iv) To equip students with enhanced ICT skills "Microsoft Certification Office Ambassador Excel 2013" was conducted from 01-03 April 2017. (v) Ms Suzzane Rodricks, Phase Head- Foundation Stage Lower Primary, Dubai Scholars Private School, Dubai(UAE) conducted two days' workshop on "Leadership in Classroom" from 28-19 Jul 2016. (vi) Ms Suzzane Rodricks, Phase Head- Foundation Stage Lower Primary, Dubai Scholars Private School, Dubai(UAE) visited AIE on 10 Feb 2017. Eleven student teachers of Batch 2015-17 and two of Batch 2014-15 appeared for the interview. (vii) International Internship Programme was organised by AIE to provide global exposure to the student teachers of B.Ed. Batch 2015-17, (viii) Placement Drive was organised from 27 to 29 March 2017. During this drive Kaushalya World School, Bodhi Taru International School, Greater NOIDA, Greater Valley School, Greater NOIDA, Pragyan Public School, Jewar, Aristotle World School, Etawah, Modern Vidya Niketan School, Faridabad and participated and recruited students for their schools. TeacherSity, Dehradun visited the institute on 03 July 2017 under placement drive. (ix) Updating students regarding vacancies in various schools through placement cell, notice board, social media website. (x) Central Teacher Eligibility Test (CTET) classes were conducted in the institute. (xi) AIE organised School Principals' Enrichment Session on "Managing Teaching Learning Process: Role of Principal" on 26 Oct 2016. Prof M.C.Sharma former Director, IGNOU was the Resource Person and the programme was attended by the Principals of renowned schools. The purpose of the event was to strengthen linkages with schools for enduring relationship. (xii) Ms Malini Narayanan, Principal APS, Shankar Vihar Ms Anita Shah Principal APS, Noida motivated students during Principals' Talk on 17 Oct 2016 11 Nov 2016 respectively to prepare them to face future challenges. AIE organised a structured placement drive. For international placement Ms Suzanne Rodricks, Phase Head- Foundation Stage Lower Primary, Dubai Scholars Private School, Dubai(UAE) visited the Institute on 10 Feb 2017 to conduct face to face interview with the student teachers of Batch 2015-17 who had earlier been shortlisted through telephonic interview. Eleven student teachers of Batch 2015-17 and two of Batch 2014-15 appeared for the interview. They were tested upon their communication skills, personality traits and content knowledge. 5. Advantages (i) Student teachers got an opportunity to do internship in Dubai Scholars Private School, Dubai(UAE). (ii) They got placement in various schools pan India and also in Dubai Scholars Private School, Dubai(UAE) (iii) Their teaching competencies and professional skills were enhanced to meet prevalent standards of teaching and learning across the

globe. (iv) Student teachers of junior batch also propelled to work hard to hone their professional skills to get placement in the schools of national and international repute. 6. Challenging issues • Taking permission for the student teachers to attend real Interviews in Army Public school as observers. • Convincing the parents of the students to pick up the job in Dubai. • Establishing linkages with the Dubai Scholars Private School, Dubai(UAE). • To hone professional and personal skills among the student teachers to face the interview board. 7. Evidence of Success (i) Mr Santosh Bahadur and Ms Tripti Dash, student teachers of Batch 2015-17 got selected in Dubai Scholars Pvt School, Dubai with two years' contract on gross salary of Rs. 9.84 Lacs p.a. (ii) Amanpreet Kaur and Tripti Dash, Student teachers of Batch 2015-17 attended International Internship Programme from 12-17 March 2017 at Dubai Scholars Private Schools, Dubai. (iii) 59 student teachers were placed pan India. (iv) Seven student teachers qualified CET exam in 2016 8. Resources (i) Availability of the resource persons. (ii) Participation of the schools to in placement drive (iii) Infrastructural facilities to conduct interview sessions 9. Contact Details The Principal Army Institute of Education Plot M-1, Pocket P-5, Sector Chi – 2 Greater Noida – 201306 Ph: 0120-2343741-42 Email : aiedelhi@gmail.com Website : www.aie.ac.in 1. Title of the Best Practice Multiple Exposure for Placement- Observers in School Interviews 2. The Context Placement is the backbone of any organisational growth. Varied opportunities are being provided to the students for better placement, which includes Personality Development Programme, Mock Interviews, Resume Writing Sessions etc. Each interview provides the unique opportunity to the person being interviewed. The individual performs better if they had the past experience of appearing in or participating in the session. Keeping in view the importance of the same, the Management of the Institute took the initiative to allow its students to observe the ongoing interview process under their own umbrella institutes. 3. Objectives of the Practice • To acquaint the student-teachers with the types of questions asked during the interview. • To enable them to observe the stimulus variation of the interviewee. • To provide them with first-hand experience of facing the interview. 4. The Practice Initiated in this particular session, i.e., 2018-19, 30 students in different groups of Batch 2017-19 got the opportunity to observe ongoing interviews for teaching faculty in Army Public Schools, Delhi Area, from 28 Jan-1 Feb 2019. 5. Advantages • First-hand experience of facing the interview board. • Making improvements in their future performance. 6. Challenging issues • Initiative taken by the changing management over period of time. • Entire Batch could not get the opportunity to observe. • Permission from Schools 7. Evidence of Success • Better placements at school. • Improved overall performance of the students during Mock Interviews, Placement Interviews and in their confidence level. 8. Resources Required • Schools as the venue and permission from the authorities. • Transportation of the students to the interview venue. 9. Contact Details The Principal Army Institute of Education Near AWHO Township, Greater NOIDA. UP Tel: Email: aiedelhi@gmail.com

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://aie.ac.in/Documents/Best%20Practice/Best%20Practice%20B.Ed.%20Session%20 2016-17.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Every endeavor and practice in Army Institute of Education embodies the vision and mission of the institute. AIE has always strived to promote value based education to prepare socially concerned and morally upright student teachers.

In the contemporary society, youth needs to be inclined towards environmental sustainability. Imbibing environmental awareness among the student teachers is an integral aspect of teaching learning activities in AIE. Our environmental consciousness is reflected through the active engagement of students and teachers' in environment oriented initiatives. The Institute has a lush green campus spread over nearly 2.92 acres of land in a prime location of the city. Army Institute of Education provides an ideal environment to the aspiring student teachers for their holistic development. The trees, sprawling lawns and peaceful surroundings add to the ambience of the campus. Some of the institutional initiatives to promote environmental consciousness are as under:
• Institute has Environmental Audit. • Herbal garden is maintained in the institute in which various plants of medicinal value are grown and nurtured. • The Institute campus is plastic free zone. • The Institute campus is no smoking zone. • To maximise the use of renewable energy resource boys and girls' hostels have solar water heater facilities which reduces the electricity consumption during winters. • Classrooms are well ventilated with provision of ample natural light. • Separate dust bins are placed in the campus to dispose bio degradable and non-degradable waste. Dustbins are kept in the institute a well as in the cabins of each faculty member to ensure proper disposal of waste. • As a part of Swachch Bharat Pakhwara (01 Dec – 15 Dec 16), the institute, organized a 15 days' cleanliness awareness programme in which students and faculty participated to make the campus clean and green. • Best Out of Waste competition was organized. • There is an eco-club, in the institute which has students as its members, who under the guidance of faculty organize various activities related to eco-awareness. • The members of the eco-club conducted a morning assembly based upon the theme "Oil and natural gas conservation".

Provide the weblink of the institution
http://aie.ac.in/Documents/Institutional%20Distinctiveness/Institutional%20Distinctiveness%20Session%202016-17.pdf

8.Future Plans of Actions for Next Academic Year

(i) To encourage Faculty and students to present and publish more papers and articles in seminars and journals respectively (ii) Plan of actions for initiating B.Ed. Special Education programme. (iii) CTET Reference material purchase (iv) renewal of ISO certification (v) Personality Development Programmes classes (vi) ensuring maximum number of placement